



## Office of Residential Life, Boston College

### **Housing Assignments: Cancellation and Refund Policy**

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The goals of the policy are to encourage students planning to live off-campus to notify Residential Life earlier so that more students seeking on-campus housing can be accommodated, BC's use of housing is maximized and to ensure that students utilizing BC housing are being charged appropriately.

#### **Refund Policy: Undergraduate students no longer enrolled**

*For undergraduate students studying abroad or no longer enrolled at the University (e.g. withdraw, transfer, leave of absence, academic dismissal, conduct suspension):*

- Full refund any time before the start of the semester.
- Regular tuition refund schedule applies to housing during the semester.

#### **Refund Policy: Undergraduate students remaining enrolled at Boston College**

*For students withdrawing or leaving housing but remaining enrolled at the University (e.g. move off-campus) and not participating in an approved study abroad program:*

##### **Fall Semester**

- Full refund until May 31.
- 20% room rate cancellation fee June 1 to July 14.
- 40% room rate cancellation fee July 15 to fall semester move-in day.
- No refund applied after move-in day.

##### **Spring Semester**

- Full refund until October 31.
- 20% room rate cancellation fee November 1 to November 30.
- 40% room rate cancellation fee December 1 to spring semester move-in day.
- No refund applied after move-in day.

#### **Exemptions and Appeals:**

- Students who receive on-campus housing within the refund periods will have 72 hours from receiving their assignment to withdraw and receive a full refund. After 72 hours, the above housing refund schedule will apply.
- Students charged a cancellation fee or not receiving a refund may appeal their charges. Appeals must be made in writing and received within 15 days of submission of the housing cancellation. Requests will be reviewed on a case-by-case basis by an ad hoc committee appointed by the Associate Vice President of Student Affairs.